EAS IV:
ASD Table and DQ Business Rules

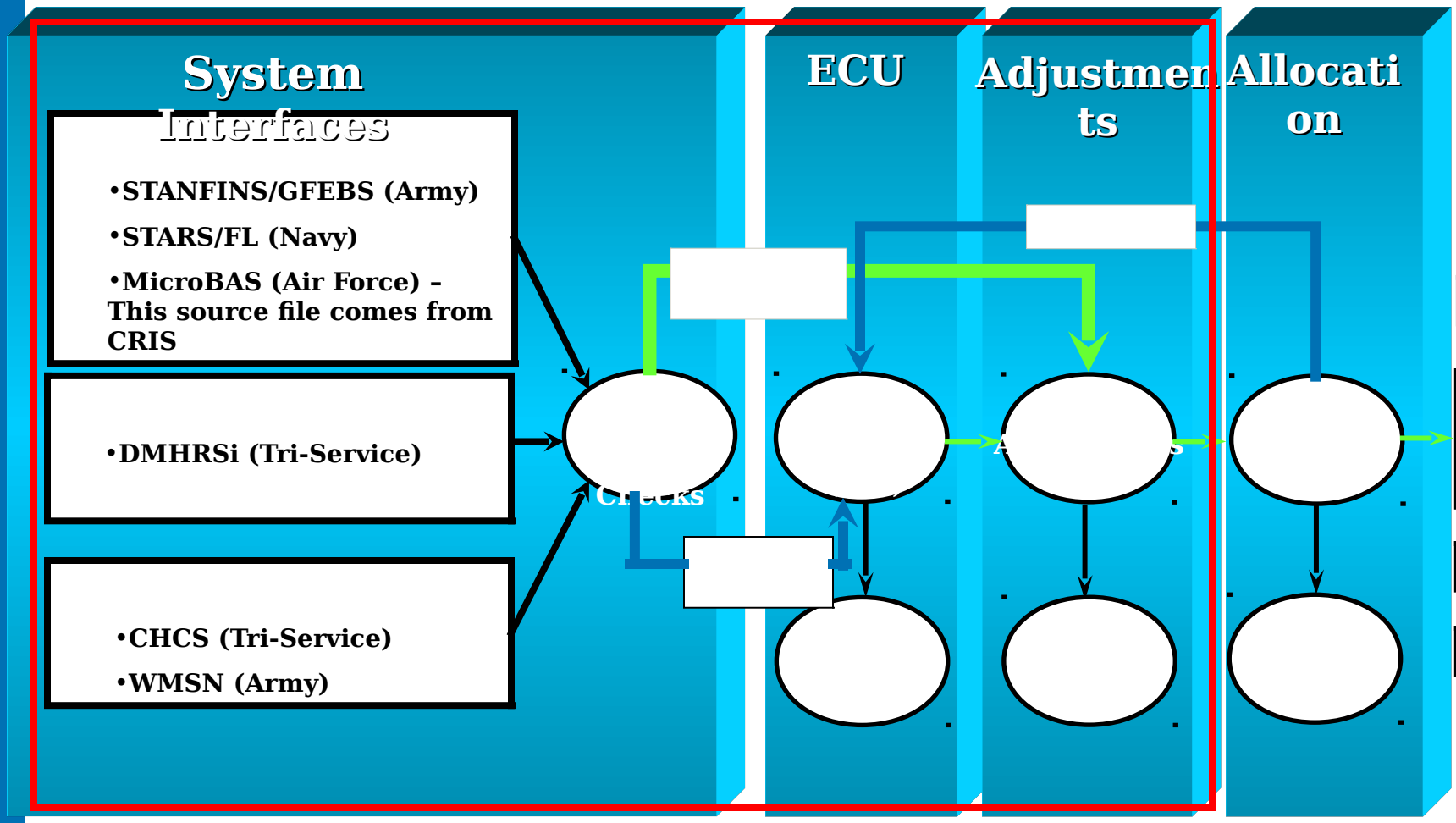
Advanced MEPRS and Financial Reconciliation Class

2 - 5 March 2010

Agenda

- Data Flow
- Account Subset Definition Table
- Assignment Sequence Numbers
- Standard Business Rules
- Army Business Rules
- Readiness Business Rules

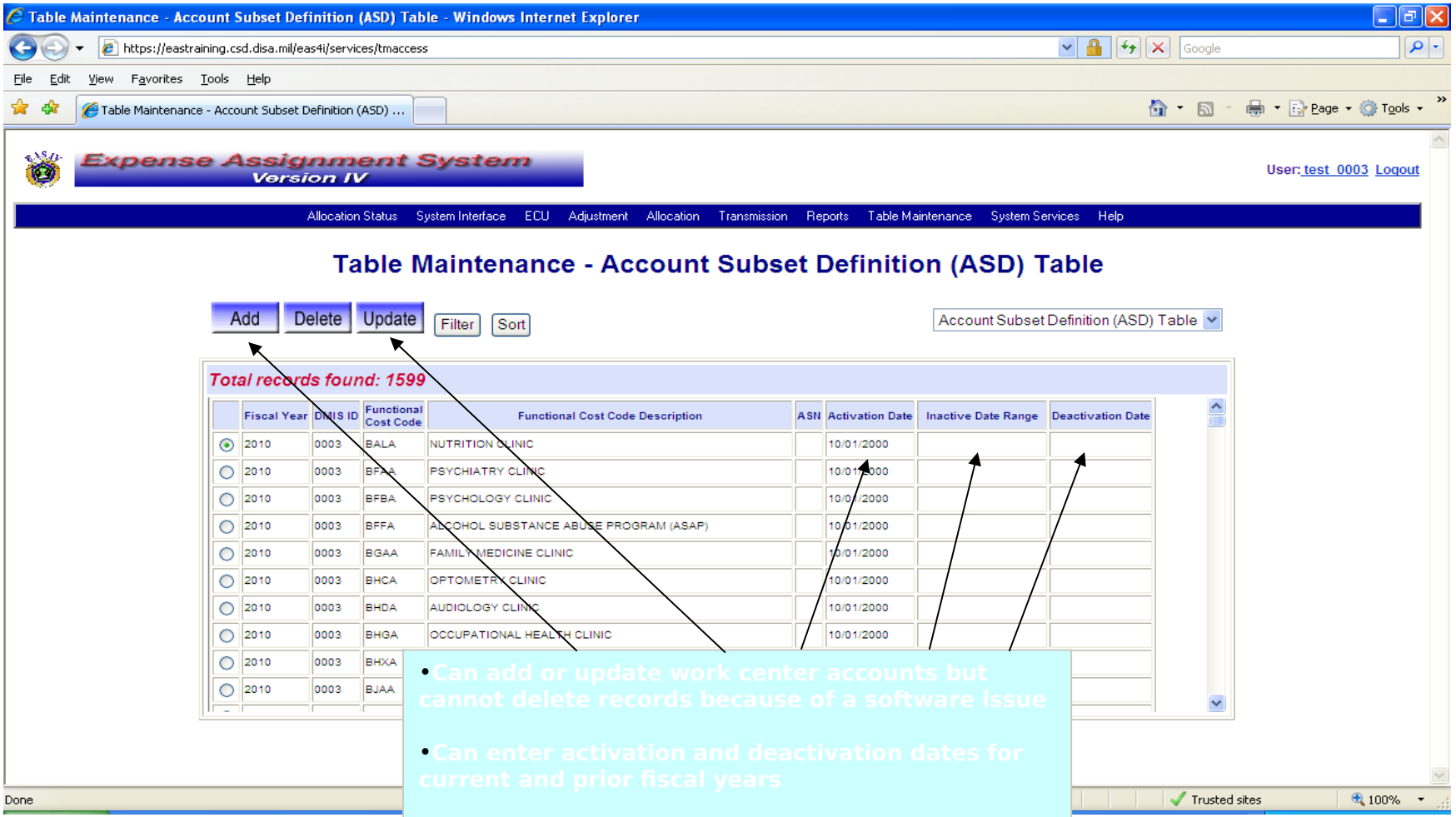
EAS IV Processing Overview



Account Subset Definition (ASD) Table

- Road map of the MEPRS Program at an MTF
- Identifies the work centers and expense accounts used by an MTF during a fiscal year
- Defines the statistics (raw or weighted) and data used in the allocation and purification processes
- Directs expense assignment processing
- Checked annually; then on an as needed basis

Account Subset Definition (ASD) Table



- Can add or update work center accounts but cannot delete records because of a software issue
- Can enter activation and deactivation dates for current and prior fiscal years
- Can add a temporary inactive date range for a work center – triggers a warning

Account Subset Definition (ASD) Table

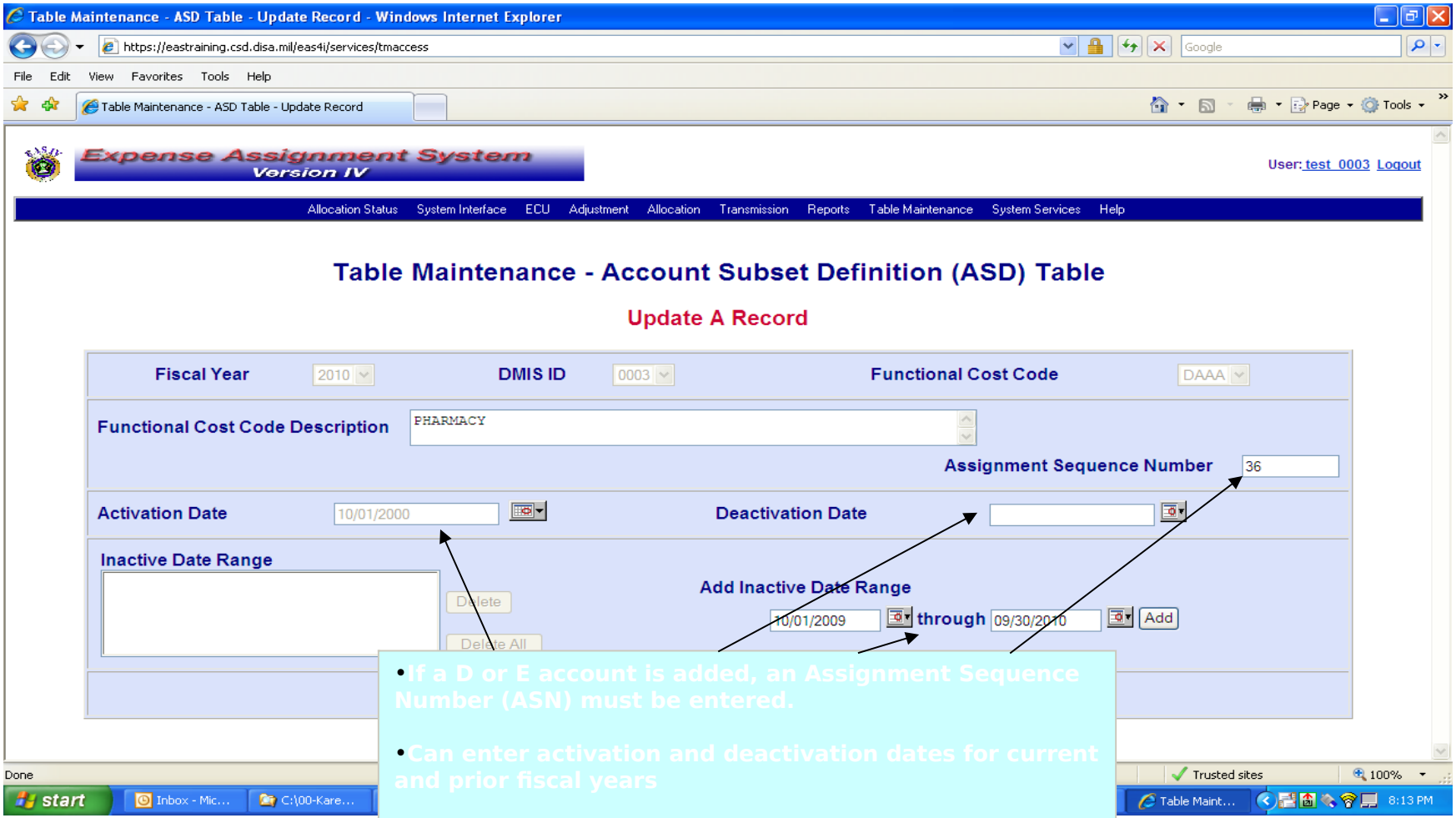
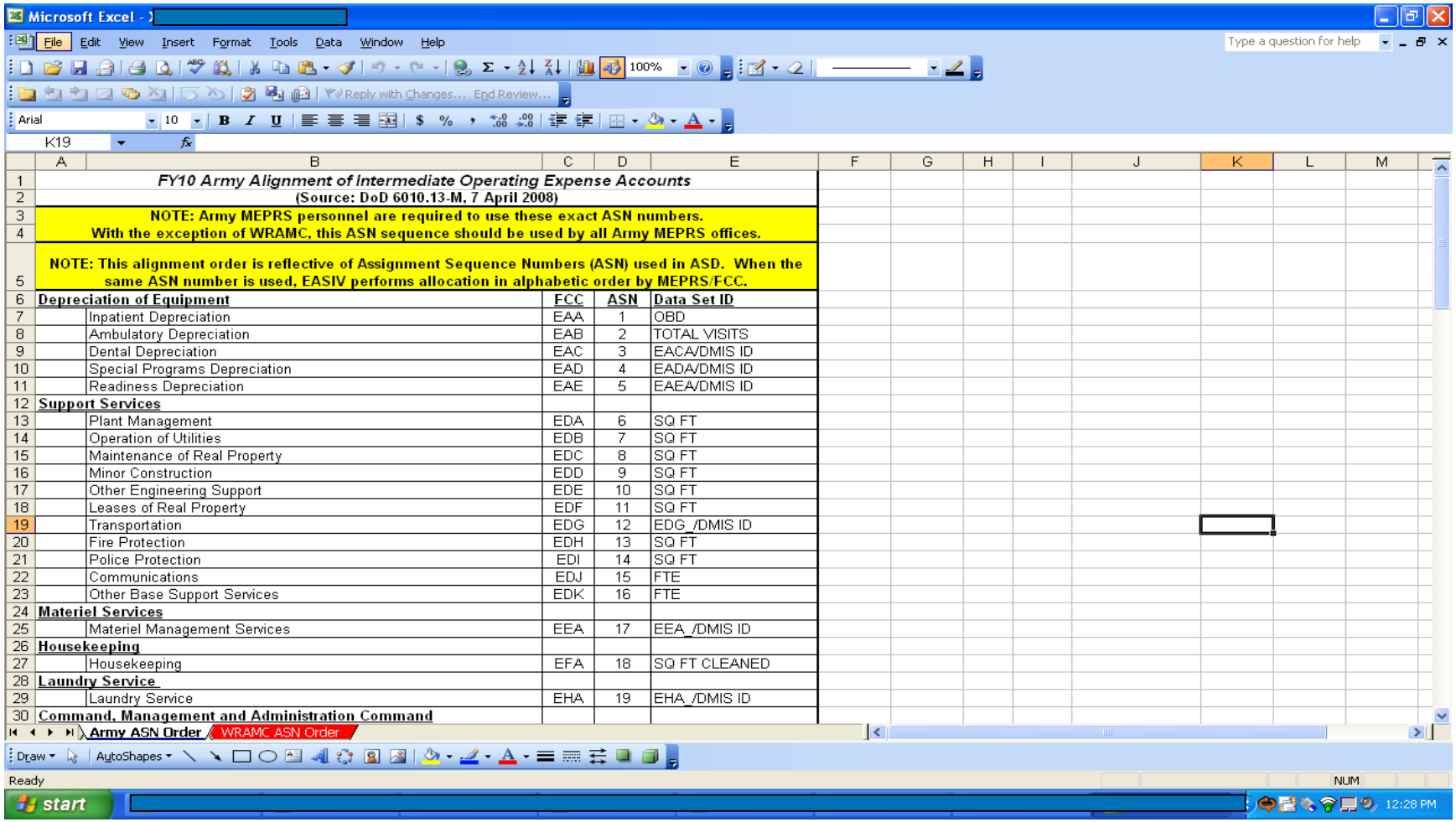


Table Maintenance - ASD Table - Update Record - Windows Internet Explorer
https://eastraining.csd.disa.mil/eas4i/services/tmaccess
File Edit View Favorites Tools Help
Table Maintenance - ASD Table - Update Record
Expense Assignment System
Version IV
User: test_0003 Logout
Allocation Status System Interface ECU Adjustment Allocation Transmission Reports Table Maintenance System Services Help
Table Maintenance - Account Subset Definition (ASD) Table
Update A Record
Fiscal Year 2010 DMIS ID 0003 Functional Cost Code DAAA
Functional Cost Code Description PHARMACY
Assignment Sequence Number 36
Activation Date 10/01/2000 Deactivation Date
Inactive Date Range
Delete
Delete All
Add Inactive Date Range
10/01/2009 through 09/30/2010 Add
•If a D or E account is added, an Assignment Sequence Number (ASN) must be entered.
•Can enter activation and deactivation dates for current and prior fiscal years
•Can add a temporary inactive date range for a work center
Done
Trusted sites
100%
start
Inbox - Mic...
C:\00-Kare...
Table Maint...
8:13 PM

Assignment Sequence Number (ASN)

- Determines the sequence or order in which allocation expense assignment occurs.
- If a D or E account is added, an Assignment Sequence Number (ASN) must be entered.
- Codes given the same ASN allocate in alphabetical order with codes ending in numbers stepping down before alpha characters. Example: EBC5, EBCA, EBCB, etc.
- Alignment is defined by DoD 6010.13M
- Queries run quarterly to check Army ASN Order

Assignment Sequence Number (ASN)



	FY10 Army Alignment of Intermediate Operating Expense Accounts			
	(Source: DoD 6010.13-M, 7 April 2008)			
	NOTE: Army MEPRS personnel are required to use these exact ASN numbers. With the exception of WRAMC, this ASN sequence should be used by all Army MEPRS offices.			
	NOTE: This alignment order is reflective of Assignment Sequence Numbers (ASN) used in ASD. When the same ASN number is used, EASIV performs allocation in alphabetic order by MEPRS/FCC.			
Depreciation of Equipment		**FCC**	**ASN**	**Data Set ID**
	Inpatient Depreciation	EAA	1	OBD
	Ambulatory Depreciation	EAB	2	TOTAL VISITS
	Dental Depreciation	EAC	3	EACA/DMIS ID
	Special Programs Depreciation	EAD	4	EADA/DMIS ID
	Readiness Depreciation	EAE	5	EAEA/DMIS ID
Support Services				
	Plant Management	EDA	6	SQ FT
	Operation of Utilities	EDB	7	SQ FT
	Maintenance of Real Property	EDC	8	SQ FT
	Minor Construction	EDD	9	SQ FT
	Other Engineering Support	EDE	10	SQ FT
	Leases of Real Property	EDF	11	SQ FT
	Transportation	EDG	12	EDG_/DMIS ID
	Fire Protection	EDH	13	SQ FT
	Police Protection	EDI	14	SQ FT
	Communications	EDJ	15	FTE
	Other Base Support Services	EDK	16	FTE
Materiel Services				
	Materiel Management Services	EEA	17	EEA_/DMIS ID
Housekeeping				
	Housekeeping	EFA	18	SQ FT CLEANED
Laundry Service				
	Laundry Service	EHA	19	EHA_/DMIS ID
Command, Management and Administration Command				

Account Subset Definition (ASD) Table

- Scenario 1: Table Migration has already occurred, you are processing in the current FY, you just found out that an FCC should have been activated in Sep 09. What should you do to allow processing in both the previous and current fiscal years?
  1. Add the FCC to the Previous Year's ASD Table by selecting FY 2009.
  2. Enter the correct Activation date.
  3. Add the code to the Current Year's ASD Table by selecting FY 2010.
  4. Enter an Activation date for the first day of FY 2010, 10/01/2010.
  5. Call the help desk to have the duplicate code removed.

Account Subset Definition (ASD) Table

- Scenario 2: An FCC was deactivated in FY 2009 and reactivated in FY 2010 but table migration has already occurred for FY 2010 and therefore the record did not roll forward. What should you do to allow processing in the current fiscal year?
  1. Leave the FY 2009 record alone.
  2. Add the FCC to the Current Year's ASD Table by selecting FY 2010.
  3. Enter an Activation date for the first day of FY 2010, 10/01/2010.
  4. Call the help desk to have the duplicate code removed.
  5. Remove the deactivation date on the remaining record.

Account Subset Definition (ASD) Table

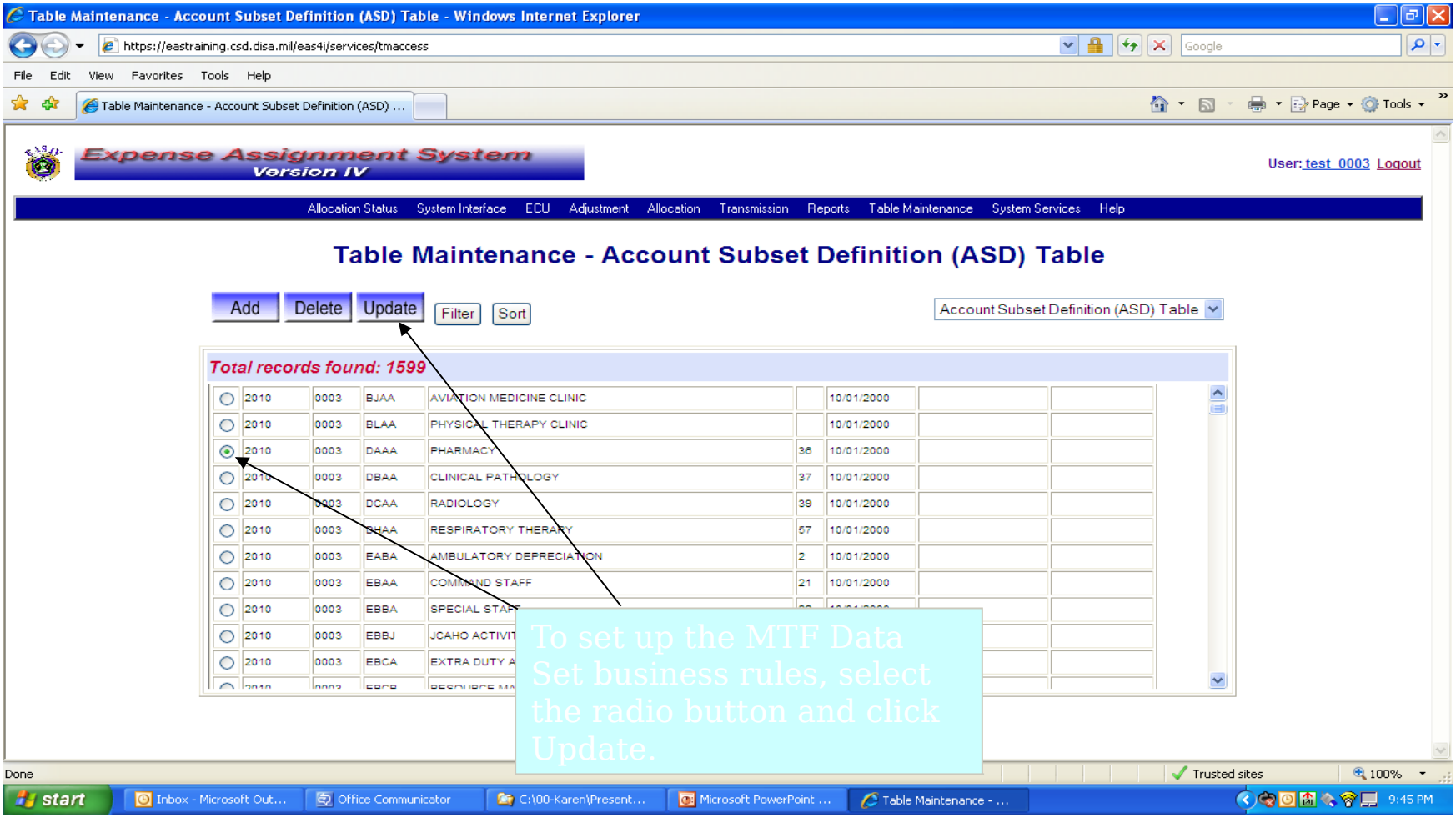
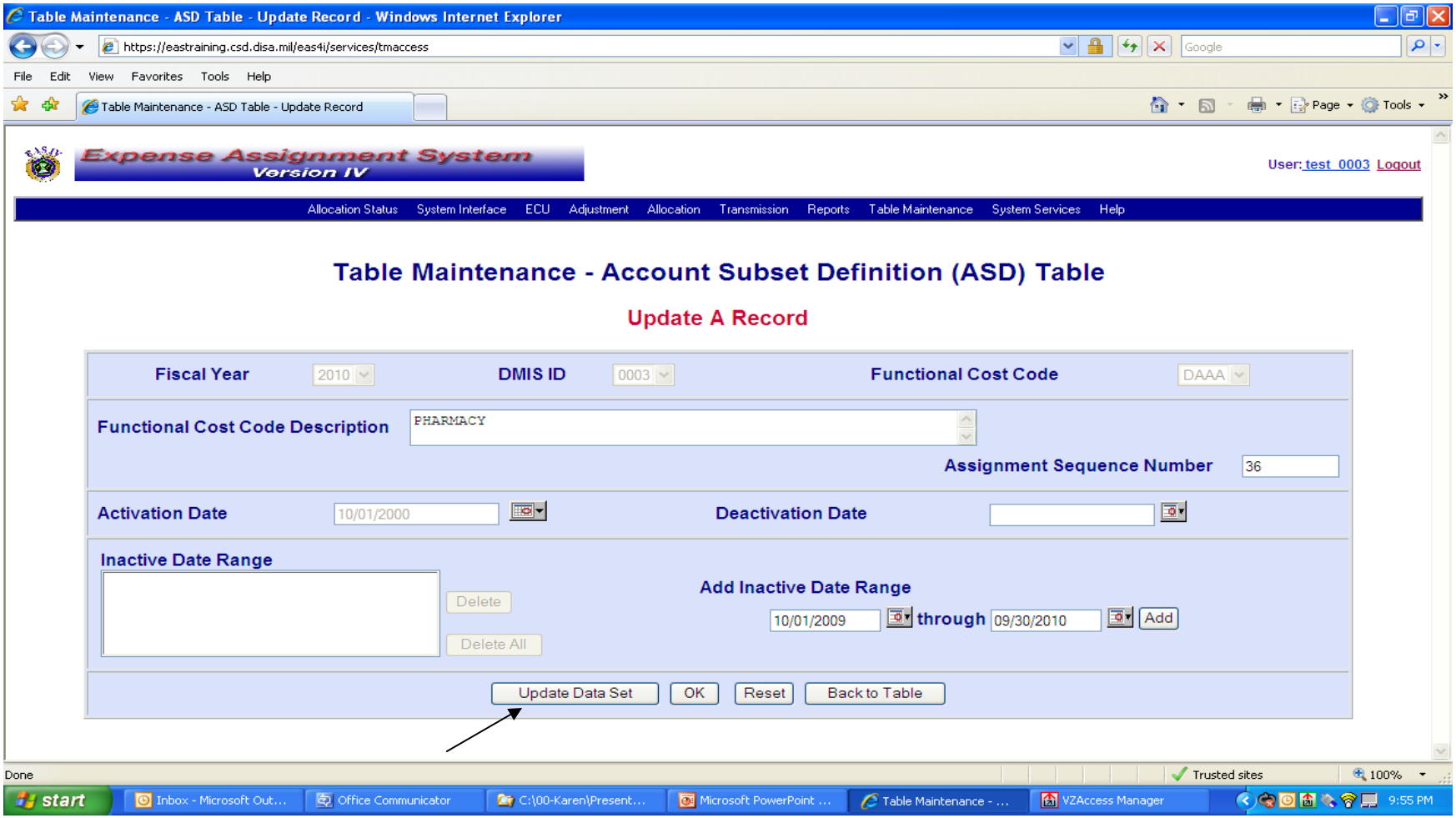


Table Maintenance - Account Subset Definition (ASD) Table - Windows Internet Explorer
https://eastraining.csd.disa.mil/eas4i/services/tmaccess
Table Maintenance - Account Subset Definition (ASD) ...
Expense Assignment System
Version IV
User: test_0003 Logout
Allocation Status System Interface ECU Adjustment Allocation Transmission Reports Table Maintenance System Services Help
Table Maintenance - Account Subset Definition (ASD) Table
Add Delete Update Filter Sort
Account Subset Definition (ASD) Table
Total records found: 1599
2010 0003 BJAA AVIATION MEDICINE CLINIC 10/01/2000
2010 0003 BLAA PHYSICAL THERAPY CLINIC 10/01/2000
2010 0003 DAAA PHARMACY 36 10/01/2000
2010 0003 DBAA CLINICAL PATHOLOGY 37 10/01/2000
2010 0003 DCAA RADIOLOGY 39 10/01/2000
2010 0003 EHAA RESPIRATORY THERAPY 57 10/01/2000
2010 0003 EABA AMBULATORY DEPRECIATION 2 10/01/2000
2010 0003 EBAA COMMAND STAFF 21 10/01/2000
2010 0003 EBBA SPECIAL STAFF
2010 0003 EBBJ JCAHO ACTIVIT
2010 0003 EBCA EXTRA DUTY A
To set up the MTF Data Set business rules, select the radio button and click Update.
Done
Trusted sites
100%
start
Inbox - Microsoft Out...
Office Communicator
C:\00-Karen\Present...
Microsoft PowerPoint ...
Table Maintenance - ...
9:45 PM

Account Subset Definition (ASD) Table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Functional Cost Code Description PHARMACY
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Activation Date 10/01/2000 Deactivation Date
Inactive Date Range
Delete
Delete All
Add Inactive Date Range
10/01/2009 through 09/30/2010 Add
Update Data Set OK Reset Back to Table
Done
Trusted sites
100%
start
Inbox - Microsoft Out...
Office Communicator
C:\00-Karen\Present...
Microsoft PowerPoint ...
Table Maintenance - ...
VZAccess Manager
9:55 PM

Standard Business Rules

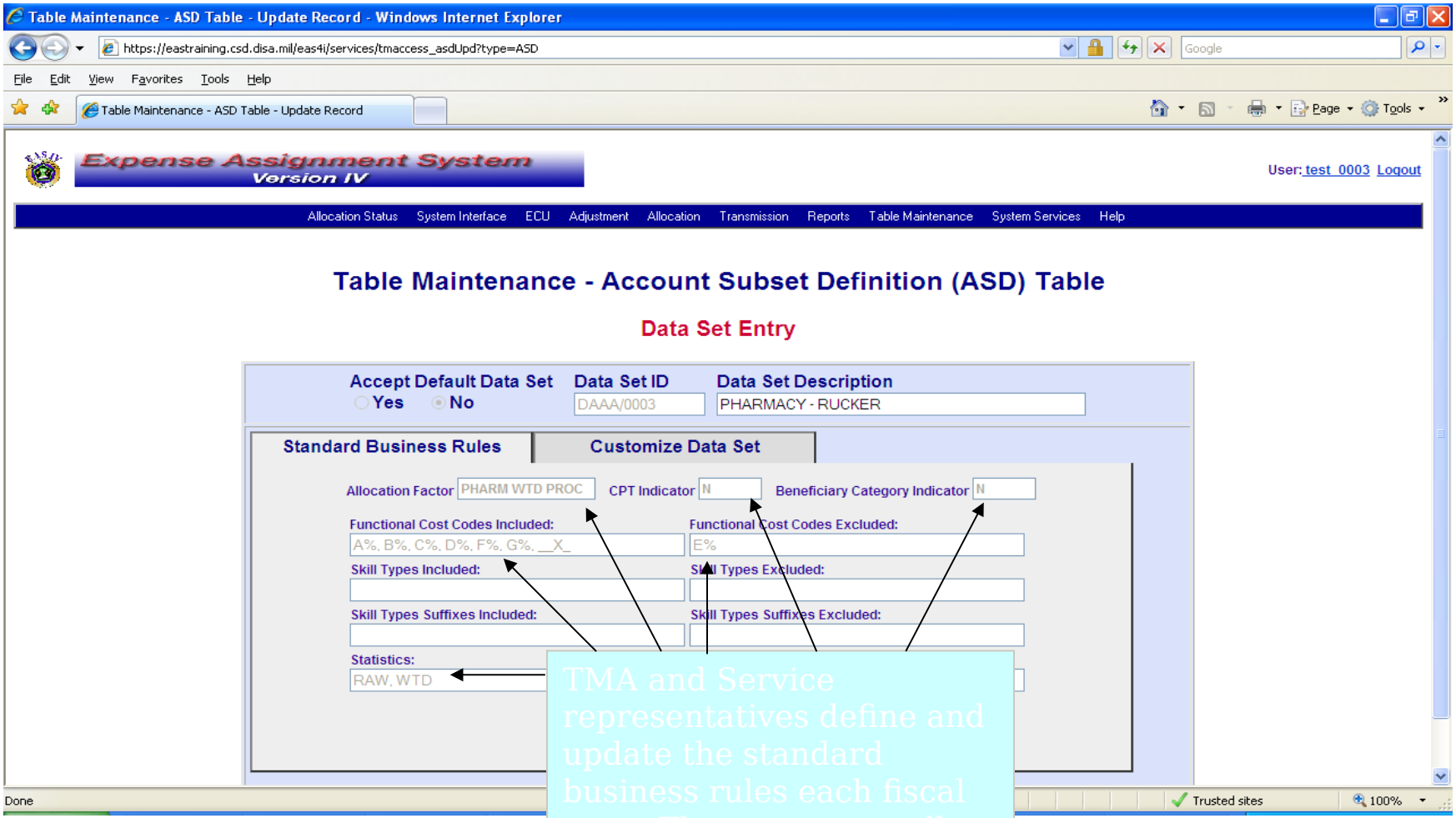
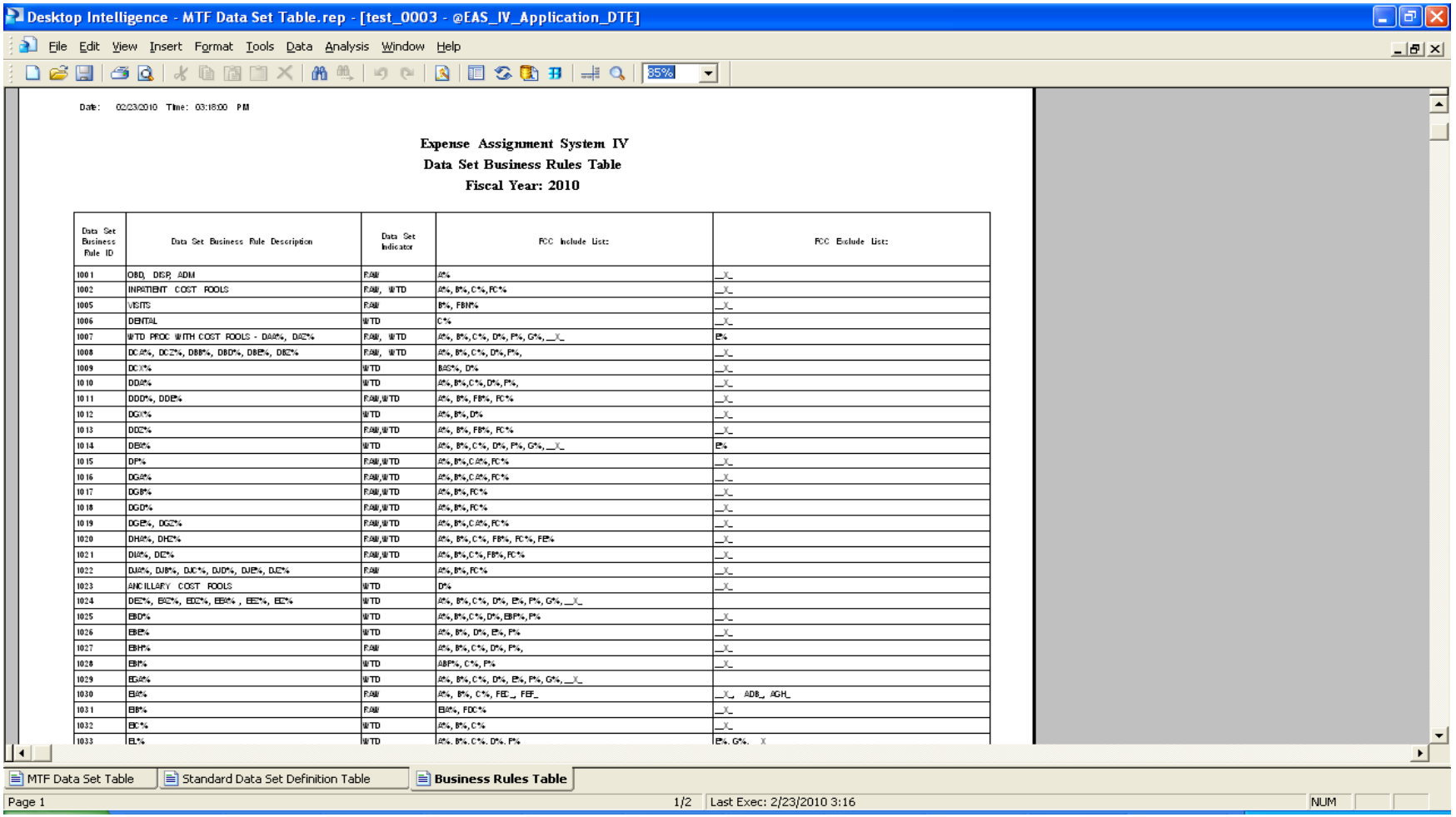


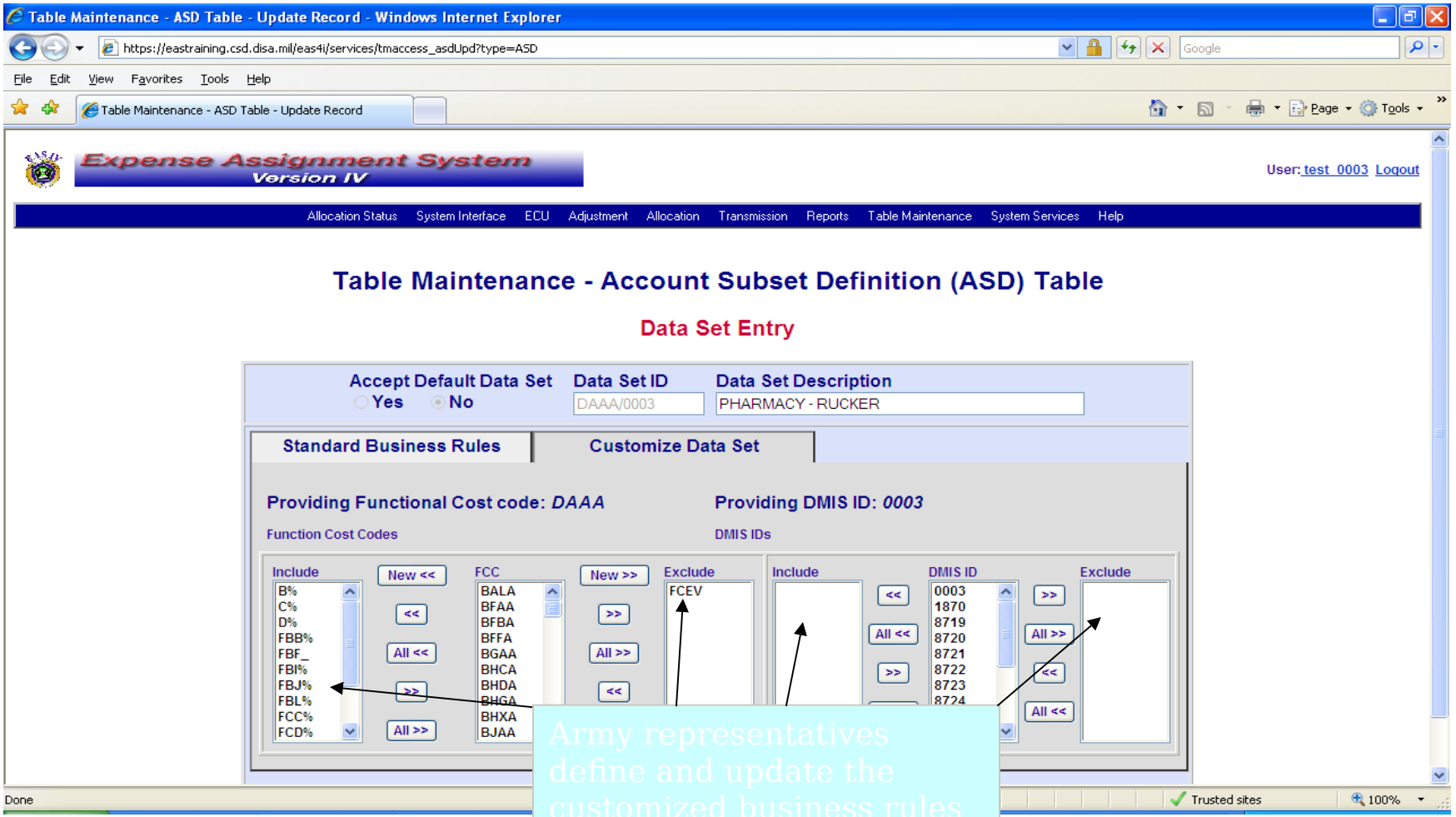
Table Maintenance - ASD Table - Update Record - Windows Internet Explorer
https://eastraining.csd.disa.mil/eas4i/services/tmaccess_asdUpd?type=ASD
File Edit View Favorites Tools Help
Table Maintenance - ASD Table - Update Record
Expense Assignment System
Version IV
User: test_0003 Logout
Allocation Status System Interface ECU Adjustment Allocation Transmission Reports Table Maintenance System Services Help
Table Maintenance - Account Subset Definition (ASD) Table
Data Set Entry
Accept Default Data Set
Yes No
Data Set ID
DAAA/0003
Data Set Description
PHARMACY - RUCKER
Standard Business Rules
Customize Data Set
Allocation Factor
PHARM WTD PROC
CPT Indicator
N
Beneficiary Category Indicator
N
Functional Cost Codes Included:
A%, B%, C%, D%, F%, G%, __X_
Functional Cost Codes Excluded:
E%
Skill Types Included:
Skill Types Excluded:
Skill Types Suffixes Included:
Skill Types Suffixes Excluded:
Statistics:
RAW, WTD
TMA and Service representatives define and update the standard business rules each fiscal year. These are centrally distributed and cannot be updated by the site user.
Done
Trusted sites
100%

Standard Business Rules


Desktop Intelligence - MTF Data Set Table.rep - [test_0003 - @EAS_IV_Application_DTE]
File Edit View Insert Format Tools Data Analysis Window Help
85%
Date: 02/23/2010 Time: 03:16:00 PM
Expense Assignment System IV
Data Set Business Rules Table
Fiscal Year: 2010
MTF Data Set Table
Standard Data Set Definition Table
Business Rules Table
Page 1
1/2
Last Exec: 2/23/2010 3:16
NUM

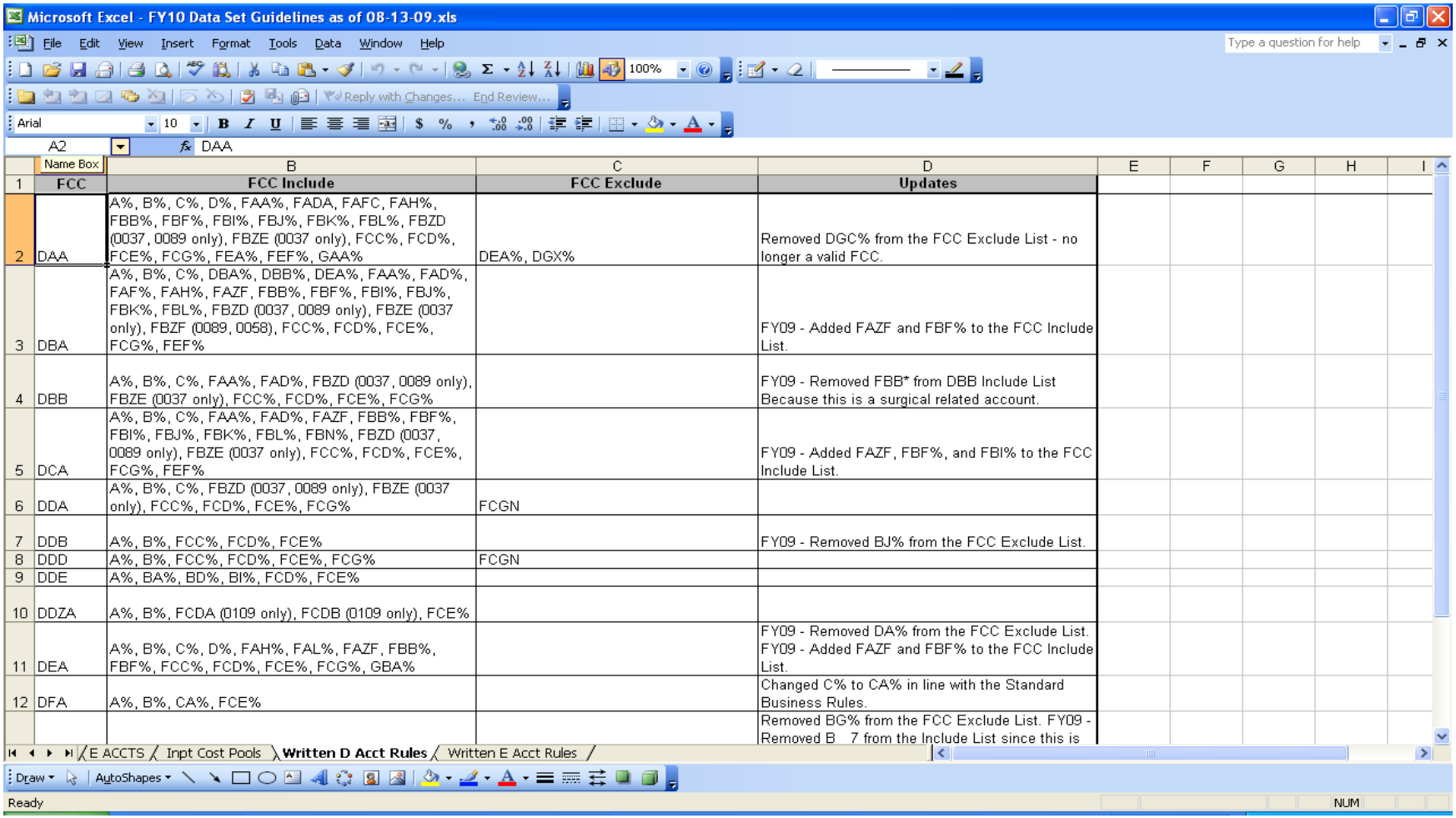
Data Set Business Rule ID	Data Set Business Rule Description	Data Set Indicator	FCC Include List:	FCC Exclude List:
1001	OBD, DISP, ADM	RAW	A%	_X_
1002	INPATIENT COST POOLS	RAW, WTD	A%, B%, C%, FC%	_X_
1005	VISITS	RAW	B%, FBN%	_X_
1006	DENTAL	WTD	C%	_X_
1007	WTD PROC WITH COST POOLS - DAA%, DAZ%	RAW, WTD	A%, B%, C%, D%, F%, G%, _X_	E%
1008	DCA%, DCZ%, DBB%, DBD%, DBE%, DBZ%	RAW, WTD	A%, B%, C%, D%, F%,	_X_
1009	DCX%	WTD	BAS%, D%	_X_
1010	DDA%	WTD	A%, B%, C%, D%, F%,	_X_
1011	DDD%, DDE%	RAW,WTD	A%, B%, FB%, FC%	_X_
1012	DGX%	WTD	A%, B%, D%	_X_
1013	DDZ%	RAW,WTD	A%, B%, FB%, FC%	_X_
1014	DEX%	WTD	A%, B%, C%, D%, F%, G%, _X_	E%
1015	DF%	RAW,WTD	A%, B%, CA%, FC%	_X_
1016	DGA%	RAW,WTD	A%, B%, CA%, FC%	_X_
1017	DGB%	RAW,WTD	A%, B%, FC%	_X_
1018	DGD%	RAW,WTD	A%, B%, FC%	_X_
1019	DGE%, DGZ%	RAW,WTD	A%, B%, CA%, FC%	_X_
1020	DHA%, DHZ%	RAW,WTD	A%, B%, C%, FB%, FC%, FE%	_X_
1021	DIA%, DIZ%	RAW,WTD	A%, B%, C%, FB%, FC%	_X_
1022	DJA%, DJB%, DJC%, DJD%, DJE%, DJZ%	RAW	A%, B%, FC%	_X_
1023	ANCILLARY COST POOLS	WTD	D%	_X_
1024	DEX%, BZ%, EDZ%, EBA% , EEZ%, EC%	WTD	A%, B%, C%, D%, E%, F%, G%, _X_	
1025	EBD%	WTD	A%, B%, C%, D%, EBF%, F%	_X_
1026	EBE%	WTD	A%, B%, D%, E%, F%	_X_
1027	EBH%	RAW	A%, B%, C%, D%, F%,	_X_
1028	EBI%	WTD	ABF%, C%, F%	_X_
1029	EGA%	WTD	A%, B%, C%, D%, E%, F%, G%, _X_	
1030	EIA%	RAW	A%, B%, C%, FEC_, FEF_	_X_, ADB_, AGH_
1031	EIB%	RAW	EIA%, FDC%	_X_
1032	EIC%	WTD	A%, B%, C%	_X_
1033	EL%	WTD	A%, B%, C%, D%, F%	E%, G%, X

Army Dataset Business Rules



Army representatives define and update the customized business rules each fiscal year. These are distributed to the sites for manual entry.

Army Dataset Business Rules



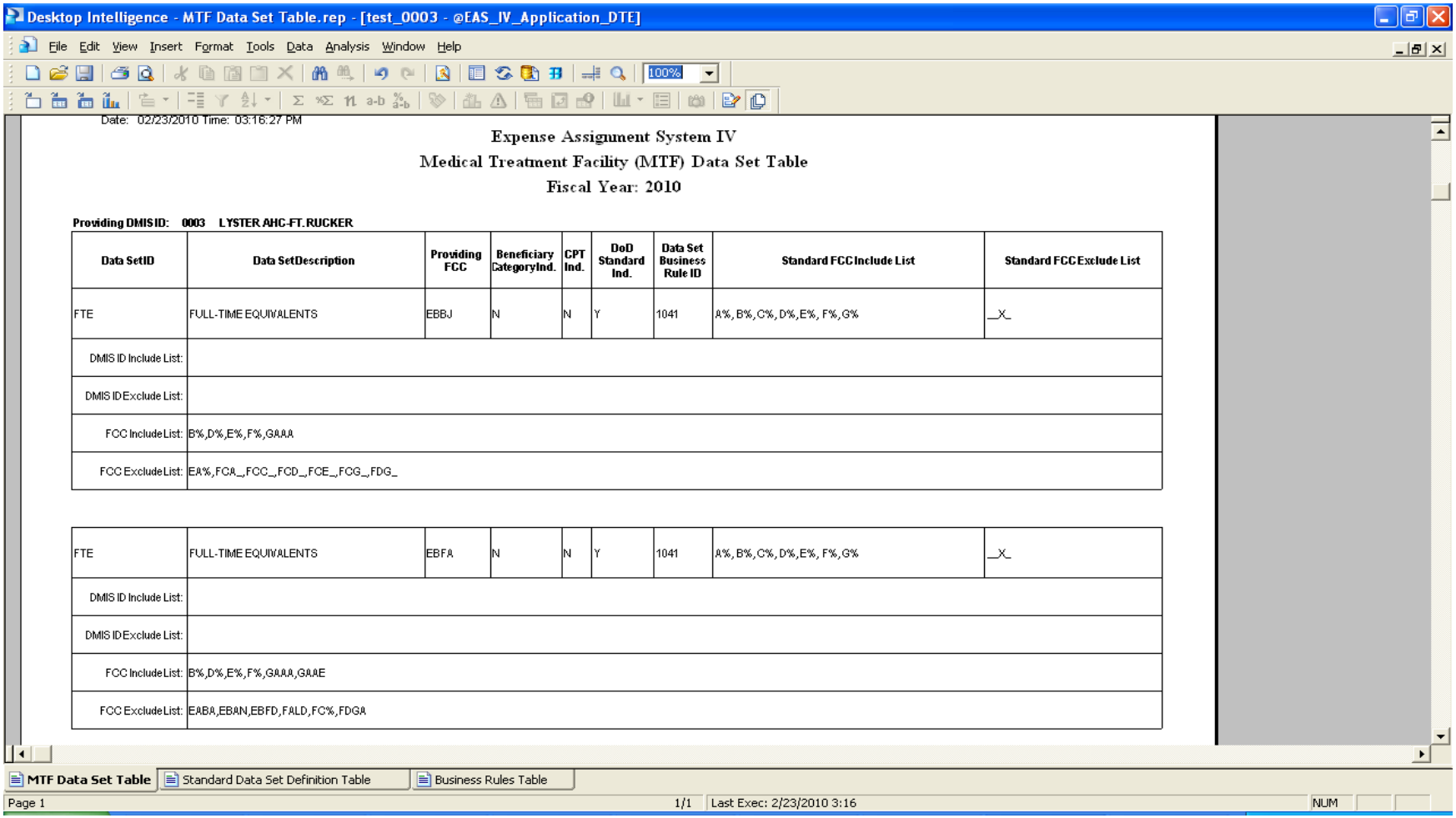
Microsoft Excel - FY10 Data Set Guidelines as of 08-13-09.xls

	FCC	FCC Include	FCC Exclude	Updates
2	DAA	A%, B%, C%, D%, FAA%, FADA, FAFC, FAH%, FBB%, FBF%, FBI%, FBJ%, FBK%, FBL%, FBZD (0037, 0089 only), FBZE (0037 only), FCC%, FCD%, FCE%, FCG%, FEA%, FEF%, GAA%	DEA%, DGX%	Removed DGC% from the FCC Exclude List - no longer a valid FCC.
3	DBA	A%, B%, C%, DBA%, DBB%, DEA%, FAA%, FAD%, FAF%, FAH%, FAZF, FBB%, FBF%, FBI%, FBJ%, FBK%, FBL%, FBZD (0037, 0089 only), FBZE (0037 only), FBZF (0089, 0058), FCC%, FCD%, FCE%, FCG%, FEF%		FY09 - Added FAZF and FBF% to the FCC Include List.
4	DBB	A%, B%, C%, FAA%, FAD%, FBZD (0037, 0089 only), FBZE (0037 only), FCC%, FCD%, FCE%, FCG%		FY09 - Removed FBB* from DBB Include List Because this is a surgical related account.
5	DCA	A%, B%, C%, FAA%, FAD%, FAZF, FBB%, FBF%, FBI%, FBJ%, FBK%, FBL%, FBN%, FBZD (0037, 0089 only), FBZE (0037 only), FCC%, FCD%, FCE%, FCG%, FEF%		FY09 - Added FAZF, FBF%, and FBI% to the FCC Include List.
6	DDA	A%, B%, C%, FBZD (0037, 0089 only), FBZE (0037 only), FCC%, FCD%, FCE%, FCG%	FCGN	
7	DDB	A%, B%, FCC%, FCD%, FCE%		FY09 - Removed BJ% from the FCC Exclude List.
8	DDD	A%, B%, FCC%, FCD%, FCE%, FCG%	FCGN	
9	DDE	A%, BA%, BD%, BI%, FCD%, FCE%		
10	DDZA	A%, B%, FCDA (0109 only), FCDB (0109 only), FCE%		
11	DEA	A%, B%, C%, D%, FAH%, FAL%, FAZF, FBB%, FBF%, FCC%, FCD%, FCE%, FCG%, GBA%		FY09 - Removed DA% from the FCC Exclude List. FY09 - Added FAZF and FBF% to the FCC Include List.
12	DFA	A%, B%, CA%, FCE%		Changed C% to CA% in line with the Standard Business Rules.
				Removed BG% from the FCC Exclude List. FY09 - Removed B 7 from the Include List since this is

Army Dataset Business Rules

- After all data sets have been set up for the fiscal year, print the MTF Data Set Table under the Reports Menu, Site-specific Tables.
- Review each cost pool, ancillary, and support services account:
  - Ensure that they only include those work centers that they support.
  - Ensure that deactivated codes have been removed from current data sets.
  - Ensure that newly activated codes have been included on data sets, where appropriate.

Army Dataset Business Rules


Desktop Intelligence - MTF Data Set Table.rep - [test_0003 - @EAS_IV_Application_DTE]
File Edit View Insert Format Tools Data Analysis Window Help
100%
Date: 02/23/2010 Time: 03:16:27 PM
Expense Assignment System IV
Medical Treatment Facility (MTF) Data Set Table
Fiscal Year: 2010
Providing DMIS ID: 0003 LYSTER AHC-FT.RUCKER
Data SetID | Data SetDescription | Providing FCC | Beneficiary CategoryInd. | CPT Ind. | DoD Standard Ind. | Data Set Business Rule ID | Standard FCC Include List | Standard FCC Exclude List
FTE | FULL-TIME EQUIVALENTS | EBBJ | N | N | Y | 1041 | A%, B%, C%, D%, E%, F%, G% | _X_
DMIS ID Include List:
DMIS ID Exclude List:
FCC Include List: B%,D%,E%,F%,GAAA
FCC Exclude List: EA%,FCA_,FCC_,FCD_,FCE_,FCG_,FDG_
FTE | FULL-TIME EQUIVALENTS | EBFA | N | N | Y | 1041 | A%, B%, C%, D%, E%, F%, G% | _X_
DMIS ID Include List:
DMIS ID Exclude List:
FCC Include List: B%,D%,E%,F%,GAAA,GAAE
FCC Exclude List: EABA,EBAN,EBFD,FALD,FC%,FDGA
MTF Data Set Table
Standard Data Set Definition Table
Business Rules Table
Page 1
1/1
Last Exec: 2/23/2010 3:16
NUM

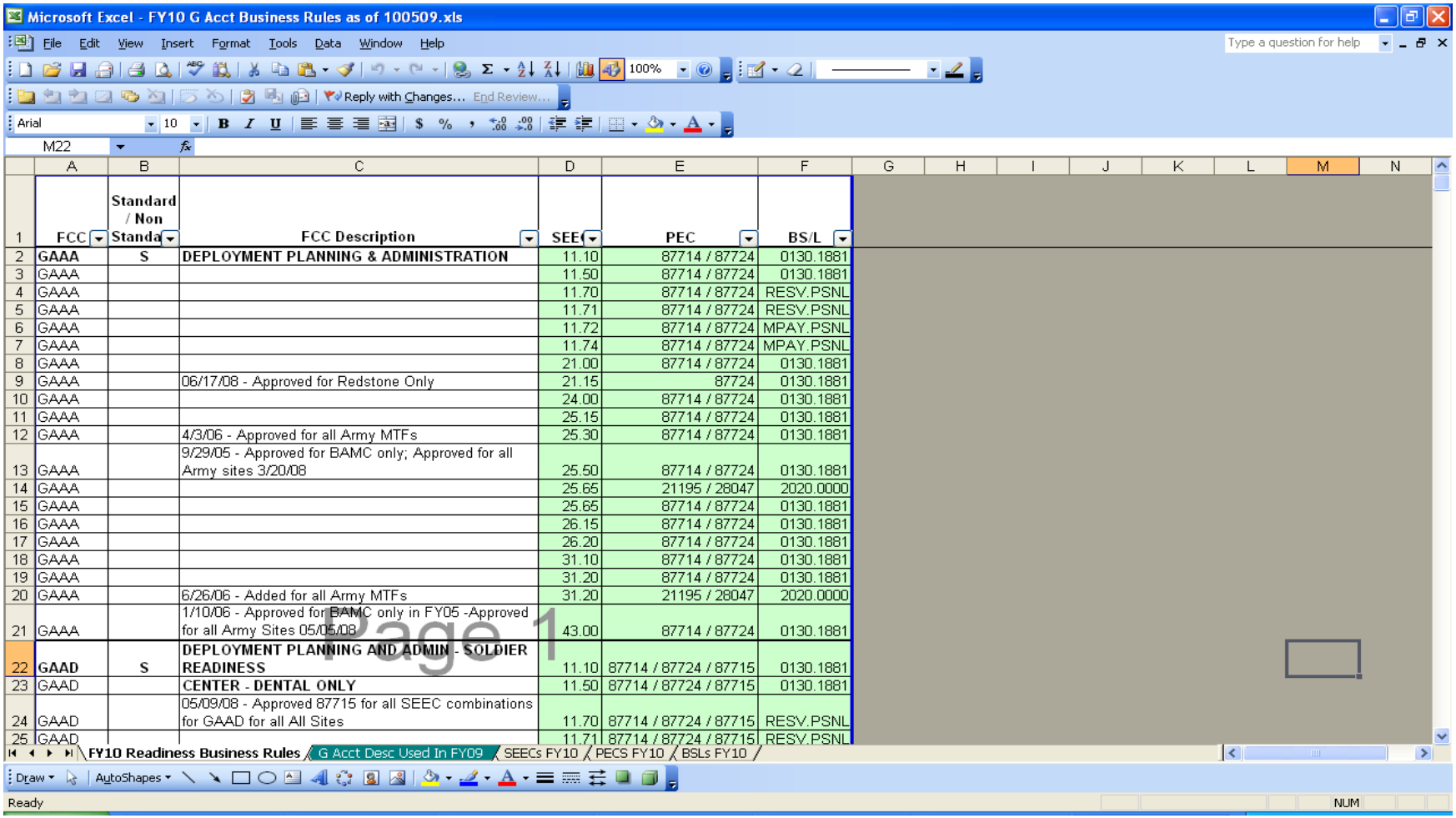
Army Dataset Business Rules

- Drives the validation rules in the ECU
- Drives the Add function dropdown lists in Adjustments (note the user still has access to adjust an existing FCC/DMIS ID so that workload data can be zeroed out if necessary)
- Used to create the Allocation Ratios
- If not set-up correctly….
  - Expenses may be allocated to incorrect accounts, particularly the accounts that map to the Standard Data Set IDs (FTE, Total Visits, Sq Ft, etc.)
  - Service unit costs will be inaccurate

Army Readiness Business Rules

- Maintained on a fiscal year basis.
- Exceptions determined by AMPO personnel, once site provides justification.

Army Readiness Business Rules



Microsoft Excel - FY10 G Acct Business Rules as of 100509.xls

	FCC	Standard / Non Standa	FCC Description	SEE	PEC	BS/L
2	GAAA	S	DEPLOYMENT PLANNING & ADMINISTRATION	11.10	87714 / 87724	0130.1881
3	GAAA			11.50	87714 / 87724	0130.1881
4	GAAA			11.70	87714 / 87724	RESV.PSNL
5	GAAA			11.71	87714 / 87724	RESV.PSNL
6	GAAA			11.72	87714 / 87724	MPAY.PSNL
7	GAAA			11.74	87714 / 87724	MPAY.PSNL
8	GAAA			21.00	87714 / 87724	0130.1881
9	GAAA		06/17/08 - Approved for Redstone Only	21.15	87724	0130.1881
10	GAAA			24.00	87714 / 87724	0130.1881
11	GAAA			25.15	87714 / 87724	0130.1881
12	GAAA		4/3/06 - Approved for all Army MTFs	25.30	87714 / 87724	0130.1881
13	GAAA		9/29/05 - Approved for BAMC only; Approved for all Army sites 3/20/08	25.50	87714 / 87724	0130.1881
14	GAAA			25.65	21195 / 28047	2020.0000
15	GAAA			25.65	87714 / 87724	0130.1881
16	GAAA			26.15	87714 / 87724	0130.1881
17	GAAA			26.20	87714 / 87724	0130.1881
18	GAAA			31.10	87714 / 87724	0130.1881
19	GAAA			31.20	87714 / 87724	0130.1881
20	GAAA		6/26/06 - Added for all Army MTFs	31.20	21195 / 28047	2020.0000
21	GAAA		1/10/06 - Approved for BAMC only in FY05 -Approved for all Army Sites 05/05/08	43.00	87714 / 87724	0130.1881
22	GAAD	S	DEPLOYMENT PLANNING AND ADMIN - SOLDIER READINESS	11.10	87714 / 87724 / 87715	0130.1881
23	GAAD		CENTER - DENTAL ONLY	11.50	87714 / 87724 / 87715	0130.1881
24	GAAD		05/09/08 - Approved 87715 for all SEEC combinations for GAAD for all All Sites	11.70	87714 / 87724 / 87715	RESV.PSNL
25	GAAD			11.71	87714 / 87724 / 87715	RESV.PSNL

Questions

- Be Proactive
  - Review and update your ASD Table prior to the end of the FY to ensure deactivate codes do not roll forward
  - Review the ASD and MTF Data Set Tables at the beginning of a new FY prior to processing any data
  - As codes are being added, ensure MTF Data Set business rules are addressed
- Understand and refine the EAS IV Business Rules
  - Minimizes data processing errors
  - Improves data quality
  - Ensures correct expense distribution
  - Provides “Realistic” service unit costs